

## Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> <li>1. MCTcic with the assistance of Manchester City Council Events shall provide the event management function and structure to support the MCTC to develop and deliver the Carnival in 2021.</li> <li>2. The event is being planned through an MCC co-ordinated multi-agency event planning process in order to satisfy the four licensing objectives and the final plans shall be reviewed and validated by an event safety advisory group consisting of MCC Parks Leisure and Events, GMP, GMFRS, MCC Neighbourhood Team, MCC Licensing and Compliance and MCC Environmental Health.</li> <li>3. MCC shall support the producing an Event Management Plan for the Carnival which shall incorporate the Risk Assessment, Health and Safety Plan, Security and Crowd Management Plan, Alcohol Management Plan and Traffic Management Plan for the event.</li> <li>4. The event content shall mainly constitute music (live and recorded played by DJs) and dance performances in two stages, fairground rides, a variety of food and non-food stalls, cultural and community group areas and 2 x licensed bars within the site (see attached site plan).</li> <li>5. Whilst the supply alcohol shall be a component of this event it is an auxiliary service, and the main focus shall be a celebration of Caribbean Culture for the local community. The management of the supply of alcohol shall be agreed in conjunction with GMP and MCC and shall include controls to promote best practice and prevent excessive drinking and to prevent drunkenness.</li> <li>6. The appointed security and stewarding company shall deploy resources in line with MCTC's Event Management Plan within the footprint of the event site - and on the periphery of the venue during egress - to control ingress, prevent disorderly and violent behaviour and to support the safe egress of people.</li> <li>7. A cleansing schedule shall be implemented both during and after the event by the appointed contractor to ensure the park is kept to its normal high standard of cleanliness. Event organisers shall be charged with the responsibility of keeping the premises and surrounding areas tidy during event load in and build. Litter management during the event and post event clean-up is being contracted by MCTcic. MCTcic accept responsibility for any reinstatement costs.</li> <li>8. The Caribbean Carnival in Alexandra Park is an established annual event relevant to the local community - the majority of Manchester's African Caribbean residents live in Moss Side or other surrounding areas. The event shall close at 7.00pm to minimise disruption to residents at night. The main event activity shall take place in the middle of the park (see site plan) thus minimising visual impact from outside of the site. Note that this event has taken place in Alexandra</li> </ol>	N/A	Applicant

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<p>Park for a number of years and has always been an established annual event within the local community.</p> <p>9. No activity shall be permitted that shall negate the provision of a safe, child friendly environment.</p> <p>10. The premises license takes in the majority of the park on advice from GMP. This allows conditions of entry to be implemented at the three points of entry to the licensed site as follows:</p> <ul style="list-style-type: none"> <li>a) Admission subject to Bag Search</li> <li>b) No Alcohol</li> <li>c) No Glass</li> <li>d) No Drugs or Legal Highs</li> <li>e) No Weapons</li> <li>f) No dogs within the main event arena - except guide dogs</li> <li>g) No bicycles within the main event area</li> <li>h) Management reserve the right to refuse admission</li> </ul> <p>11. These conditions shall be implemented by the security contractor at the 4 entrance/exit points with the support of GMP if necessary. Capacity shall be limited to 9,999 at any one time by the use of clickers at all points of public access/egress and shall be monitored by the Event Management Team (EMT).</p> <p>12. An experienced professional security/ stewarding contractor shall be provided in agreement with MCC/GMP with the remit to ensure that all activity within the licensed area shall be appropriately stewarded and policed with reference to its content. The appointed security contractor shall provide the required level of staffing and appropriate management structure for the event.</p> <p>13. The level of resource and timings of the deployment of the security/stewarding personnel shall be agreed with MCC and GMP through the multi-agency planning process and the schedule of deployment shall be provided to match the identified requirements of the event's Crowd Management and Security Plan, which shall integrate with the Health and Safety Plan for the event including the management of ingress, egress, and emergency situations.</p> <p>14. Only individuals licensed by the Security Industry Authority shall be used at the premises where required by law to undertake security activities, which include guarding against:</p> <ul style="list-style-type: none"> <li>a) Unauthorised access or occupation (e.g., through door supervision)</li> <li>b) Outbreaks of disorder,</li> <li>c) Damage of property</li> </ul> <p>15. Security staff and stewards shall be briefed by supervisors and in position at all points of access and egress to the premises at least 1 hour prior to any licensable activity taking place. The Park gates shall remain locked and closed until staffed by appointed MCC event security staff.</p> <p>16. Security Staff shall remain at all points of access and egress until all</p>		
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<p>members of the public have exited the premises (park) after licensable activities have concluded.</p> <p>17. All security staff shall wear and display their SIA badges.</p> <p>18. The security contractor shall be responsible for restricting access in line with the conditions of entry and will refuse entry to any persons on the advice and assistance of GMP.</p> <p>19. No person shall be allowed to remain in the premises who is notified to the EMT by GMP as being a person of bad character by way of association to other persons or by convictions at court.</p> <p>20. A written record shall be kept on the premises of all stewards and security staff employed on the premises in a register kept for that purpose. That record shall contain the following details:</p> <ul style="list-style-type: none"> <li>a) the operatives name, date of birth and home address;</li> <li>b) his/ her Security Industry Authority licence number;</li> <li>c) the time and date he/she starts and finishes duty;</li> <li>d) the time of any breaks taken whilst on duty;</li> <li>e) each entry shall be signed by the supervisor.</li> </ul> <p>21. That register shall be available for inspection on demand by an Authorised Officer of the Council, the Security Industry Authority or a Police Constable.</p> <p>22. There shall be 2 bars operating on site - each using 5m x 5m stalls frontage.</p> <p>23. The supply and retail of alcohol shall be conducted in accordance with the terms of the Alcohol Management Plan produced by MCC Events in conjunction with GMP and MCC Licensing and Compliance.</p> <p>24. The Designated Premises Supervisor, and all members of staff shall ensure that all lawful instructions and/ or directions given by GMP and MCC are complied with specific controls within the Alcohol Management Plan include:</p> <ul style="list-style-type: none"> <li>a) The provision of at least one designated SIA security at each bar at all times</li> <li>b) Agreed trading hours between 13:00 and 18:30 and a review of type of alcohol retailed so that it has a fit with the event</li> <li>c) Each bar shall be adequately staffed to manage the volume of sales. Crowd control barriers shall be available to create a queuing lane for the bars if deemed necessary by the EMT</li> <li>d) All staff operating the bars shall be fully briefed prior to commencing sales and this briefing shall be recorded, dated and signed so that a record of this briefing site to ensure that the Licensing Objectives are being upheld throughout the duration of the event</li> <li>e) The personal license holder shall make available a copy of their personal license during the event on request of GMP or MCC</li> <li>f) A refusals log shall be operated and kept at each of the bars and shall be made available for inspection to the Police or</li> </ul>		
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<p>other responsible authority upon request.</p> <ul style="list-style-type: none"> <li>g) A Challenge 25 Policy shall be adopted by each bar operator - anyone who appears to be under the age of 25 shall be required to produce ID which shall be driving licence or passport. Where satisfactory ID is not presented upon request, there shall be no sale of alcohol to that person. The Challenge 25 policy implementation shall be supported by the designated SIA security at each bar who shall monitor customers and check for proxy purchasing</li> <li>h) Members of the public shall be prevented from removing alcohol from the event site by event security at the event exit points. Bins shall be placed at these locations to allow the disposal of any containers and signage provided informing people that alcohol cannot be removed from the site.</li> </ul> <p>25. In order to prevent unlicensed sales of alcohol within the event site:</p> <ul style="list-style-type: none"> <li>a) Stallholders arriving in vehicles shall be informed by security and MCC EMT that unlicensed sales of alcohol shall not be permitted</li> <li>b) Stallholder's vehicles may be subject to a search</li> <li>c) MCC Event Management Team and the Security contractor - with the support of GMP as required - shall inspect stalls each day to ensure that no unlicensed sales of alcohol occurs</li> <li>d) Alcohol shall be removed from stallholders selling or intending to sell unlicensed sales of alcohol.</li> </ul> <p>26. The event shall be operated with restricted access to the site via the designated gates with terms and conditions of entry posted at the entrances - which include but are not restricted to:</p> <ul style="list-style-type: none"> <li>a) Admission subject to Search</li> <li>b) No Alcohol</li> <li>c) No Glass</li> <li>d) No Drugs or Legal Highs</li> <li>e) No Weapons</li> <li>f) No dogs within the main event arena - except guide dogs</li> <li>g) No bicycles</li> <li>h) Management reserve the right to refuse admission</li> </ul> <p>27. If illegal substances or weapons are found on any person during a search by security, the person shall be refused entry and the incident shall be reported to GMP immediately.</p> <p>28. MCC Event Management Team shall encourage vigilance among staff to supervise customers in all parts of the premises.</p> <p>29. Event security shall be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.</p> <p>30. The entry policy shall be applied consistently and fairly. The security shall be responsible for enforcing the conditions of entry but shall be assisted by GMP where necessary.</p> <p>31. At the exit points there shall be signs in clear easily readable text</p>		
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<p>providing the following information:</p> <ul style="list-style-type: none"> <li>○ No alcohol to be allowed out of the premises (park)</li> <li>○ Please leave quietly and respect our neighbours and/ or local residents</li> </ul> <p>32. MCTC Event Management Team shall be responsible for informing the wider community and park users about the restrictions of entry to the park - including signage at the park gates in the lead up to the event. This information shall also be included in any publicity about the event e.g. leaflets, posters, internet, radio messages etc.</p> <p>33. Communication to the public in advance of the event (e.g. flyers, posters, local radio, press) shall also describe the nature of the event and contain safety messages as advised by GMP.</p> <p>34. The 2021 Carnival Event Management Plan produced by MCTC and MCC Events shall detail the event safety management process and practice to the relevant authorities and identify and document the key roles and responsibilities of each party. The Event Management Plan shall document:</p> <ul style="list-style-type: none"> <li>a) Carnival Site Plan</li> <li>b) Event Programme</li> <li>c) Event organisation structure and key partner roles and responsibilities</li> <li>d) Event Management Team and Event Control Operation</li> <li>e) Security and Crowd Management provision</li> <li>f) Medical Management</li> <li>g) Welfare and Safeguarding</li> <li>h) Fire Safety Management</li> <li>i) Alcohol Management</li> <li>j) Traffic Management</li> <li>k) Gate Management - Entry</li> <li>l) Egress Management</li> <li>m) Site Management</li> <li>n) Stage / Content Management</li> <li>o) Electrical Systems and Safety</li> <li>p) Concessions Management</li> <li>q) Accreditation</li> <li>r) Radio Communication</li> <li>s) Noise Management</li> <li>t) Sanitation and welfare facilities</li> <li>u) Accessibility</li> <li>v) Contingency Management Plans</li> </ul> <p>35. All event activity shall make provision for the management of access and egress to the park taking into account the maximum specified capacity of 9,999 at any one time. The proposed licensed premises is a large public park, with the audience being a wide cross section of ages, particularly families.</p> <p>36. Provision shall be made to allow communication of emergency procedures and issues relating to the Health &amp; Safety and welfare of people within the venue. This shall be done through signage, via public address systems and by event staff.</p>		
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<p>37. The contingency arrangement for emergency evacuation is in place and shall be implemented, should the need arise. This shall be documented in the EMP</p> <p>38. The maintenance of the existing blue route across the park shall be in force - any temporary changes to the blue route due to event activity shall be by prior arrangement with the relevant emergency services.</p> <p>39. No special effects or pyrotechnics shall be used at the event.</p> <p>40. No Quad bikes shall be permitted within the event site.</p> <p>41. Risk assessments, insurance and PIPA forms for inflatables and any other similar attractions shall be submitted 14 days prior to the event and shall be made available to GMP/ MCC.</p> <p>42. No use of petrol generators shall be allowed. Any petrol generator brought into the event site shall be removed immediately and stored in Alexandra Park secure yard. Only diesel generators shall be permitted to be used within the event site. Generators to be filled with sufficient fuel to power for the duration of the event - no re-fuelling permitted while the site is open to the public.</p> <p>43. All event contractors shall comply with all relevant Health &amp; Safety legislation and follow the control measures documented in their own risk assessments and method statements and shall be responsible for ensuring safe systems of work.</p> <p>44. All temporary structures shall be lit internally, and adequate temporary public lighting shall be present on the site when necessary.</p> <p>45. Minimum First Aid provision will be as follows: 1 ambulance plus 2 crew and 6 first aiders.</p> <p>46. The following toilet facilities are being provided as a minimum for the event:</p> <ul style="list-style-type: none"> <li>a) Female W.C – x20</li> <li>b) Male W.C – x20</li> <li>c) Disabled W.C - 3</li> </ul> <p>47. All alcohol within the premises shall be served in plastic glasses - bottles to be decanted in to plastic at the point of service.</p> <p>48. All alcohol sold within the premises shall be supplied by a recognised supplier and be appropriately labelled.</p> <p>49. All outdoor bottle banks are to be kept secure and any broken glass on site cleared up immediately.</p> <p>50. Drinking water shall be available free of charge within the premises.</p> <p>51. MCC Environmental Health 'Food Concessions Form' shall be sent to all caterers and will be submitted to MCC Environmental Health prior to the event. Any food traders who do not return the MCC Environmental Health 'Food Concessions Form' shall not be permitted</p>		
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<p>to trade.</p> <p>52. Opening hours for the Caribbean Carnival which features the retail of alcohol shall be agreed during the event planning stage by MCC and GMP - and shall be designed to avoid disturbance associated with large concentrations of people who have been drinking. Those hours shall be displayed to aid management of people within the premises.</p> <p>53. Site traffic shall be prohibited 1hr before event opens to the public and for 30 mins after event closes to the public.</p> <p>54. Vehicle entrance and exit for participants will be Alexandra Road/ Claremont Road, vehicle entrance and exit for stallholders shall be the Russell Street and vehicle entrance and exit for artists will be the Demesne Road.</p> <p>55. Site traffic shall be instructed by stewards to drive at 5mph with hazard lights on. Vehicles shall not be allowed to move off again until stewards ensure that the area around the vehicle is fully clear.</p> <p>56. A dispersal plan shall be implemented following a safety advisory group meeting with GMP and included in the EMP which shall be circulated prior to the event and shall include prompt cutting of recorded/ live amplified music within the event site by 19:00, followed by an announcement via the main stage PA, and the contracted Security clearing the event site and maintaining a presence at all points of public access/egress.</p> <p>57. Egress from the park shall be monitored with reference to control of departure and safe access to transport.</p> <p>58. As the event is in the middle of a public park there are a minimal number of residences and businesses in the immediate area of the premises. Consideration shall be given to residents and businesses in the surrounding area, particularly with regard to noise and the movement of crowds arriving and leaving the event.</p> <p>59. Timings for high volume music or public address shall be approved by MCC Environmental Health (Pollution Control Section) prior to the event taking place.</p> <p>60. The stage-based programme shall operate from 1pm till 7pm</p> <p>61. Soundchecks shall be scheduled at 10am</p> <p>62. When regulated entertainment that is audible beyond the boundary of the premises is taking place a schedule of noise monitoring shall be put in place and implemented by Event Management Team. Every three hours regular checks shall be made and recorded outside the site boundary, at the nearest residential properties, to ensure that noise levels from the premises are reasonable and shall not be causing a noise nuisance.</p> <p>63. If noise levels beyond the boundary are deemed unreasonable the PA</p>		
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<p>Technician shall be instructed by radio communication to lower general noise levels. A log of recorded levels shall be kept and made available to MCC Environmental Health for inspection.</p> <p>64. MCC Environmental Health shall have consulted during the planning stage of the event.</p> <p>65. Generators to provide power for the event are to be located to the rear of stage, the rear of the PA marquees and in the concessions area. These shall be operational from 10am - 10:30pm.</p> <p>66. Generators provided shall be of super silenced type which operate at a sound level of 75dB or lower at 1m from the casing.</p> <p>67. Access and egress from the event site, shall be monitored with reference to the impact on the local environment, the control of public ingress/ departure and safe access to and from transport.</p> <p>68. The load in, build, de-rig and load out stages of the event shall be within an agreed timeframe with MCC Parks and an agreed curfew imposed that prohibits the construction/ dismantle of structures, the rig and de-rig of event equipment and the movement of plant or vehicles that are supplied or contracted by the event organiser within the venue</p> <p>69. The Carnival is family friendly in terms of content and appeal. Programming and marketing shall be designed with a family audience in mind, particularly Caribbean families from the local community but with general appeal to families.</p> <p>70. The Challenge 25 policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 25. The only acceptable forms of identification shall be a passport, photographic driving licence, military ID and those carrying the PASS logo.</p> <p>1.</p>		
Conditions proposed by objectors	Agreed	Proposed by
Not applicable		